

# Consignor Guide















# WHY JBF?

If you've tried selling all those outgrown items on social media or spending your whole weekend sitting outside to host a less-than-amazing yard sale, you know there's got to be a better way.

Families who sell with Just Between Friends earn more and sell more—all in one place, all at one time. Plus, you'll feel warm and fuzzy knowing you are helping so many local families who love finding great deals for their kids at the JBF sale!

# **CONSIGNOR DETAILS**

- Earn 60% on sold items with 599 or less in inventory
- Earn 55% on sold items with 600+ in inventory
- Get access to our <u>JBF tagging system</u> to create your own personalized JBF tags!
- Enter tags using a computer or smart phone
- Enter tags using "talk to text"
- Watch your sales live during the sale
- Receive check via email within 14 days of sales end
- May choose to reduce items for discount days
- May choose to donate unsold items to our partnering charities and local schools



Click here to register for a consignor number and start tagging today!



#### **JBF STANDARDS**

# Please bring us your BEST items **High Quality items = Happy Shoppers!**



**CLEAN** 

The newer it looks, the better it sells. Check carefully for stains and holes in clothing. Clean all items thoroughly.

**CURRENT** 

Sell items that are seasonally appropriate. Check the complete list of acceptable items below. Shoppers love current styles that are in fashion (we recommend less than 5-6 years old)

COMPLETE

Be sure all parts & pieces are present before you tag items. This includes working batteries.

**COMPLIANT** 

Important Safety Guidelines apply to car seats, cribs, infant equipment & toys. Go to cpsc.gov to check for recalls!

Check for recalls and be sure all safety straps are included.

#### **REQUIRED FORMS**

<u>Crib waiver</u> (We only accept cribs manufactured after June 2011)

<u>Car seat waiver</u> (We only accept Brand new car seats in box)



Click to play video

#### **Item Limits:**

- Junior clothing is limited to 10
- Maternity clothing is limited to 10
- Mommy Mart items- Must be New in Box



# CLOTHING SIZEZS & DROP OFF

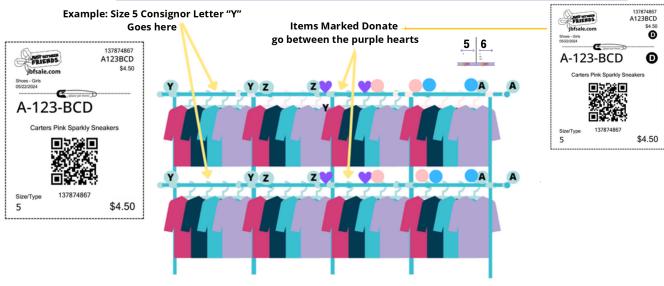
When dropping off go to the correct size then look for your consignor letter.

SIZE TAG ON CLOTHING	DROP OFF HERE
newborn   preemie   0-3M, 0-6M, 0-9M	0 MO
3 months   3-6M	3 MO
6 months   6-9M   6-12M	6 MO
9 months   9-12M	9 MO
12 months   12-18M   12-24M	12 MO
18 months   18-24M	18 MO
24 months	24 MO
2   2T   2/3   2-4	2T
3   3T   3/4	3Т
4   4T   4/5   4-6	4T
5   5T   5/6	5T
6   6X   6/7	6
7   7X   7/8	7
8   8-10   9	8
10   10/12	10
12   12/14	12

GIRLS	JUNIORS	
L   14   14/16	14	
XL   16   16/18	16	
XXL   18   18/20	18	
	XS   00-2	
	S   3-5	
	M   7-9	
	L   11-13	
	XL   15-17	

BOYS YOUTH	MEN	S WAIST	CHEST
L   14   14/16	14		
XL   16   16/18	16		
XXL   18   18/20	18		
	XS	26-28"	32-34"
	S	28-30"	34-36"
	М	31-33"	38-40"
	L	34-36"	42-44"

### CONSIGNOR LETTER PLACEMENT



Ignore Pink and Blue dot sections- These are for VIP Taggers



# CLOTHING

# SPRING

Short-Sleeved Items: Onesies, T-shirts, Dresses, Rompers and Tank Tops, Sweater Vests 3/4 Length Sleeves



Shorts, Skirts, Capris, Summer Dresses, Jeans, Khakis, Leggings, Dress Slacks, Athletic Pants



Short-Sleeved & Long-Sleeved Lightweight Pajamas, Cotton Footie PJs, Short/Long Sleeve Shirt and Pant Sets









Flip Flops, Sandals, Swim Shoes, Dress & Casual Shoes, Rain Boots, Slippers, Crocs, Dance Shoes and Cleats.









Sweatshirts, Lightweight Jackets, Rain Coats, Summer Accessories









Swimsuits, Dancewear and Sports Uniform Apparel









Fan gear—any length dress-up/play outfits







#### **NO THANK YOU ITEMS**

All clothing must be Short sleeve with the exception:

- Long sleeved onesies paired with shorts or short sleeves
- Lightweight jackets
- Sports Jerseys
- School Uniforms

X Long-Sleeve Shirts

- X Long-Sleeve Dresses
- **X** Free camp Shirts
- X Outdated Shirts (ex:4th of July 2018)
- **X** Corduroy pants
- **X** Fleece pants
- **X** Sweatpants

**X** Fleece Pajamas

- **X** Winter themed/ Holiday Pajamas
- X Fleece Sleepers

X Winter Coat/Jackets

- X Snow Bibs/Snow Pants
- **X** Gloves
- **X** Winter Accessories
- **X** Snow Hiking Boots
- **X** Dress/Casual Boots
- X Fleece Lined Crocs





# **JUNIORS** CLOTHING

- Absolutley NO Womens Clothing in JUNIORS
- Mens S-L Accepted in Juniors ONLY for Teen Boy Styles



We want to maintain the best quality and brands for our shoppers AND ensure the biggest return for our consignors.

We have a limited amount of time at drop off and limited space for the teen section on the sales floor! Please READ and UNDERSTAND the brands that we will NOT accept at this time! LIMIT: 10 Tags Per Consignor

#### **Acceptable Items:**

We WILL ACCEPT sports apparel and trendy current teen brands. Some examples of current teen brand trends from the following retailers:





ANTHROPOLOGIE

BANANA REPUBLIC

AFROPOSTALE PACSUN



GUESS aerie



















**SATHLETA** I.CREW LUCKY # BRAND

#### No Thank you Items

We will NOT ACCEPT clothing designed and marketed for adult Women or adult Men.

Examples from the following brands:

Chico's ANN LOFT J.JII JONES

alfred dunner HAGGAR Brooks Brothers KASPER

Any big box store-owned brands from Walmart, Target, or Kohls - this includes:



SONOMA APT ! WESHO



n.d e a TIME≹TRU. N⊗b@ George.

(and other big-box store brands)

Brands sold at big box stores by designers geared towards teens such as Lauren Conrad or Justice are an exception.

Just because your teen wore it, does not mean that JBF will automatically accept it for resale.

# **MATERNITY SPRING** CLOTHING ONLY

**NO** other Womens CLOTHING is Allowed **Maternity items Limit** 

10 items

\*Must be priced \$10 or Less





# TOYS

#### Acceptable Items:

#### No Thank you Items

#### **TOYS**

- Disney (Potato Head, Toy Story, Frozen, Monsters Inc)
- Legos/Playmobile/Duplos/Mega Bloks
- K'Nex
- Superheros
- Action Figures
- Gl Joe & Army
- Ninjas
- Minecraft
- Roblox
- Fortnite
- CARS
- GeoTrax
- Thomas the Train
- Race Tracks
- Matchbox & Hot wheel's
- Remote Control Vehicles
- Vehicles
- Dinosaurs
- Hex Bugs
- Pirates
- Swords
- Masks
- Castles
- Wood Blocks
- Lincoln Logs
- Kitchen Accessories
- Cooking
- Play Food
- Gardening
- Vacuum & Cleaning
- Dr. Kits
- Cash Registers
- Electronic Learning Toys
- Lite Brite
- Magic
- Etch A Sketch/Magna Doodle
- Little People
- Farms

- Sesame Street
- Elmo
- Muppets
- Blues Clues
- PJ Masks
- Electronic Learning Toys
- My Little Pony
- Horses
- Littlest Pet Shop
- Hello Kitty
- Gabby's Dollhouse
- Lalaloopsy
- Bratz Dolls
- Barbie
- American Girl
- Dolls & Accessories
- Disney Princesses
- Misc. Princesses
- Easy Bake/Girl Gourmet
- Fidgets

#### **INFANT TOYS**

- Rattles
- Soft Toys
- Pull Toys
- Infant Balls & Sports
- Infant Phones
- Infant Trains
- Infant Cars
- Drive & Stear
- Hammering & Pounding Toys
- Infant Musical Toys
- Busy Ball Popper
- Infant Light Up Toys
- Shape Sorter
- Infant Blocks
- Stacking Cups
- See & Say
- Jack in the Box
- Pop Up Toys
- Popper Push Toy
- Busy Gears
- Busy Beads
- Laugh & Learn
- Learning Cubes

We do not accept Old Toys.

Most old toys are not up to safety standards and we are not allowed to accept them.

X Vintage Toys

X McDonald Toys

X Beanie Babies

X Dollar store Toys

X Overly used toys

X Toys with Corroded

**Batteries** 

X Toys with Missing Pieces





# TOYS (CONT)

**Acceptable Items:** 

No Thank you Items

#### Foam and Water Blasters:

- Nerf-style foam dart blasters
- Foam ball launchers
- Water guns / water blasters
- Gel blasters marketed clearly as toys
- Brightly colored, non-realistic plastic toy guns

# Accepted



NO LOADED ITEMSall bullets, darts, BBs, or gel balls must be sold separately or in sealed packaging. Nothing may be inside the chamber or magazine.

#### X Not Accepted

- Airsoft guns
- BB guns
- Pellet guns
- Paintball guns
- CO<sub>2</sub>-powered guns
- Metal or heavy replica guns
- Any realistic-looking toy gun
- Any item resembling a real firearm in size, shape, or color

# Not Accepted





#### **Acceptable Items:**

#### No Thank you Items

#### **INFANT FEEDING**

- Pacifiers
- Teethers
- NEW Formula
- Bottles
- **NEW** Pump Accessories
- **NEW** Nursing Pads/Creams
- **NEW** Milk Storage
- Bottle Drying Rack
- Bottle Warmers
- Bottle Accessories
- Boppys & Covers

#### **FEEDING**

- Plates
- Sippy Cups
- Utensils
- Snack holders
- Lunch boxes
- Placemats
- Hook on chairs

X Formula Samples

**X** Medicine

\* Bottles can have nipples but they must be stain free and have no bite marks. Please sterlize before drop off.

Travel High chairs go in large item and need claim tickets

#### **BEDDING**ALL BEDDING MUST BE ON HANGERS

- Bassinet & Pack N Play Sheets
- Crib Sheets & Comforter sets
- Toddler Sheets & Comforter Sets
- Twin Comforter Sets \*Must have characters on them
- Mattress Covers
- Changing Pad Covers

- Children's Decorative Pillows \*
   Must have characters on them
- Kids Character Pillows only
- Crib Mobiles/Mirrors/Toys
- Lovies
- Receiving Blankets
- Blankets
- Sleeping bags

X Full+ Sized Mattresses

X Queen, Full Sized Comforters

X All Crib Bumpers

(including mesh bumpers)

X Cribs manufactured before

6/2011

X All Inclined sleepers

X Dock-a-tots

X All Co-sleepers

X Sleep Wedges

#### **SAFETY & HOME**

- Home Safety (Outlet Covers, Locks, Detectors)
- Baby Monitors
- Night Lights

- Thermometers
- Shopping Cart Covers
- Baby Care
- Saftey Harnesses

**X** Humidifers

Wipes

#### **DIAPERING**

- Diapers
- Cloth Diapers
- Swim Diapers
- Pull Ups
- Baby Wipes
- Travel Wipe containers

- Diaper Pail Refills
- Diaper Organizers
- Diaper Covers
- Accessories
- Changing Pads & Covers

Diaper Pails & Potties go in large item area and need claim tickets

#### **TUBBY TIME**

- Wash Cloths
- Hooded Towels
- Bath Towels
- Bath Supplies

- Toy Holders
- Bath Toys

Bath Tubs go in Large item area and need claim tickets

X Cloth Diapers with stainsX Used container of





**Acceptable Items:** 

No Thank you Items

#### STROLLER & CAR SEAT ACCESSORIES

- Sun Shades
- Car mirrors
- Car Seat Toys
- Car Seat Covers
- Stroller Toys
- StrollerAccessories

- Stroller Bags
- Adapters
- Stroller Travel Accessories
- Cup Holders

#### **ELECTRONICS**

- Video Games
- Video Game Consoles
- Handheld Games
- Cases

- Kids Computers
- Vtech
- Leap Frog Electronics & Books

X All Cassette & VHS Tapes

X NO DVD's

X No Music CD's

\*High Value items need a claim ticket and go into the Security Cage\*

#### **SPORTING GOODS-**

- Gear
- Balls
- Roller Skates
- Helmets
- Bike Accessories
- Snow Toys
- Cleats & Shoes
- \*\* All these items can be placed under hanging items

#### THESE MUST BE ON HANGERS

- Sports Uniforms
- Sports Bags

#### **SPORTING JERSEYS**

• Sports Jersey's are hung with clothing.

#### DANCE & GYMNASTICS

Tap Shoes

COSTUMES

Masks

Accessoories

Ballet Shoes

\*\* Tap and Dance shoes can be placed under hanging items

Dress up Accessories

#### THESE MUST BE ON HANGERS

- Dance Dresses
- Gymnastics outfits
- Leotards
- Recital Costumes

#### THESE MUST BE ON HANGERS

Costumes

All non-hanging items are placed under

### costumes in Bins



#### **Acceptable Items:**

#### No Thank you Items

#### **BOOKS**

- Children's Story Books
- **Activity Books**
- Homeschool
- Specialty Subject Books
- Parenting/Maternity
- Sound/Musical/Audio **Books**

- Libros en español
- Chapter Books
- Pop Culture
- Infant Books

- X Cookbooks
- **X** Magazines
- X Adult Books

#### **ARTS & CRAFTS**

- Art Supplies
- Paint
- Play-doh
- Crayola Kits
- School Supplies
- Coloring

- Crafts
- Scrapbooking
- **Albums**
- Sand
- Holiday Crafts
- Beads & Jewelry
- Party Supplies
- Science & Learning
- Etch-a-sketch & Magna Doodle
- Lite Brites

#### **GAMES**

- **Board Games**
- **Educational Games**
- Memory Games
- Cards & Dice
- Flash Cards

#### **PUZZLES**

- Puzzles
- Wooden Puzzles

\*\*Games and Puzzles must have all pieces included.

Do not tape over wooden puzzles pieces. Use Saran Wrap or a bag to cover the puzzles to protect the images.

#### STUFFED ANIMALS

- Disney
- Pillow Pets
- Bluey
- PJ Masks
- Paw Patrol
- Disney Cars
- Minecraft
- Mario/Luigi/bowser
- Sonic
- Mickey & Minnie
- Disney Princess
- Winnie the Poo

- Sesame Street
- Puppets
- Pokemon
- Squishmallows
- Unicorns
- Blues Clues
- Sponge Bob

All Stuffed Animals must be on this list or they will not accepted.

LIMIT 5 per consignor

**ACCESSORIES** X Used Underwear

- Hats
- **Belts**
- Gloves
- Scarves
- Socks
- Kids Purses
- Hair Accessories
- Watches
- Bibs Burp Cloths
- New Underwear only
- Leggings & Tights
- **Bagged Onesies** (Plain) Onesies with prints should be hung.
- Swaddles

MORE >>>>



#### **Acceptable Items:**

#### No Thank you Items

#### **MOMMY MART**

We will accept the following items for mommy mart (and ONLY these items due to space limitations):

- Small Appliances
- Serve ware, Cookware, Bakeware
- Dishtowels & potholders
- Cake Pans
- Candles
- Canisters
- Rae Dunn Items
- Pampered chef & Tupperware
- Thirty One
- Baskets (Longaberger, Picnic, Pottery Barn)
- Purses (tag limit 3)
- \*\* All Glassware should be in a box. No loose glassware!

\*We are looking for Stylish items that are less than 5 years old\*\*

\*MAXIMUM 10 items per consignor

\*\*All items should be NEW IN BOX\*\*

#### **X** Jewelry

- **X** Makeup
- **X** Lotions
- **X** Perfume
- X Body Wash
- X Shoes
- **X** Frames
- **X** Linens
- X Throw Pillows
- X Scrap booking
- **X** Scarves
- **X** Clocks
- X Wall Art
- X Cleaning Products
- X Pet Items
- x Candles

X \*\*NO Glass items, Unless they are in a box.

Must have photo.

#### **CHILDREN'S ROOM DECOR (ONLY)**

- Lamps
- Character or Kids Themed Wall art
- Rugs
- Large Letters
- Clocks
- Curtains
- Brand new LED lights



#### X Adult Room Decor

ALL ITEMS MUST BE
FOR CHILDREN'S
ROOMS.
THESE ITEMS MUST
HAVE CHARACTERS
OR KIDS COLORS AND
PATTERNS

#### **MISC ITEMS:**

Suitcases

#### **ALL OF THESE MUST BE ON HANGERS**

- Baby Carriers
- Diaper Bags
- Children's Backpacks
- Johnny Jump-ups

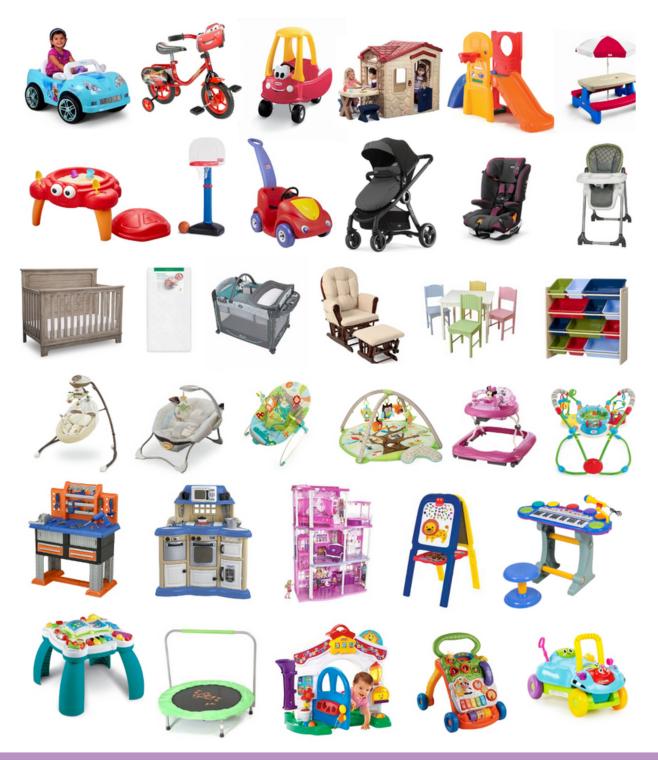




# **HOT SELLERS**

**Safety First:** All items must meet safety standards. Please check for recalls and be sure all safety straps are included. **Claim Tickets:** Large items need to have claim tickets attached at drop off.

## Shoppers LOVE these items!





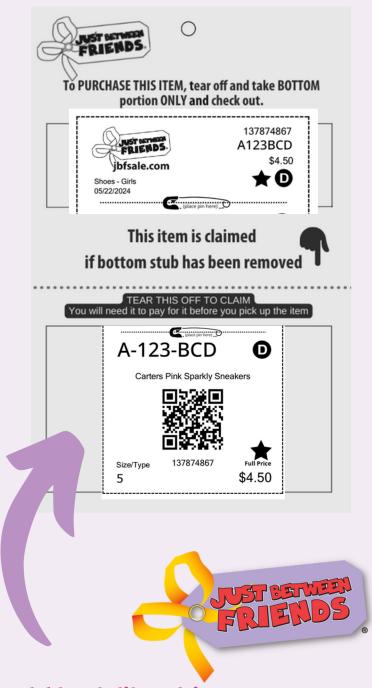


### CLAIM TICKETS

# SAVE TIME AND PRINT FROM HOME OR GET THEM AT DROP OFF



Staple to Bottom



It should look like this

If you use tape- Do not tape over the barcodes

### VIDEO TUTORIALS





















Watch these Quick Video Tutorials

Click to Play



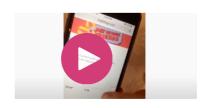
### VIDEO TUTORIALS



# Taggings Supplies



Hangers



Talk to Text



Pricing

Video Tutorials Cont.
Press the Pink play button to view the video





# REGISTER

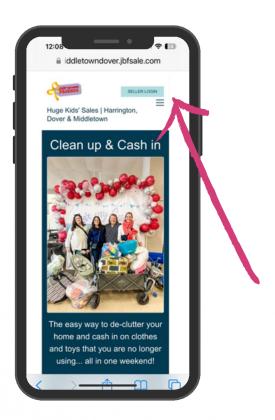
#### First Things First: REGISTER

Save your spot by registering as a Consignor at the event(s) you prefer.

**Go to Harrington**dover.jbfsale.com/sell, and then click "seller login"

Find the event and click "Sign up"





#### Ensure that you registered properly!

The upcoming sale should now appear under "my events".



# CONSIGNOR DROP OFF TICKETS

You will need to purchase a drop off ticket for each sale. They are \$15. However you can get the early bird rate of \$12.50 if you register early. We will <a href="mailto:emai

# FRIENDS .

### **GATHER**



#### **Kids Grow Fast!**

Each child cycles through a wardrobe every 6 months. So, if you're feeling like you have lots of outgrown clothes in your home, you're not alone!

Plus, you can also sell items you likely have around your home. Here are some places to look for more to sell.



# SORT

## Keep | Toss | Sell

It's okay to **KEEP** the items that you just aren't ready to part with yet. **TOSS** the items that are too well-loved (stains, missing pieces, or are not working).



### PREP

#### **Maximize Profits**

- Bundle Completed Sets
- Choose to Reduce
- The better they look, the better they sell

Iron wrinkles, button buttons, and snap snaps



#### Gather these supplies to make your prep faster:

- hangers
   clear self-sealing bags (zip-loc)
   ribbon/string
- zip-ties clear tape & painter's tape
- clear (saran) wrap
- scissorssafety pins or tagging gun
- · hole-punch



# **TOYS & GEAR**

#### **Two Essentials:**

- Tag is attached securely (won't fall off) &
- All pieces secured together (won't separate; tape bags closed)





















### PREP

# CLOTHING



#### **Hanging & Tagging Clothing**

Put most clothing on a hanger. Bundle onesies, socks, infant mittens & hats, as well as accessories in clear self-sealing bags. Attach JBF tag with safety pin or tagging gun.

#### **Hanger Direction**

Be sure the hanger hook opens to the left, like a question mark. Attach JBF tag to front of item.





#### **Hanging pants**

Use pant hangers if you have them. If not-pin pants to the top rail of the hanger





#### **Creating Outfits**

It's okay to bundle items into sets.

Secure pieces to hanger using safety pins and then zip-tie hangers tightly together so outfit remains together as a set.





#### **Tagging Gun**

If you use a tagging gun to attach JBF tags, only puncture the garment tag or an inside seam at the collar. (not the armpit) so that you do not damage the fabric. If you puncture the fabric, items will be rejected and there is a per item fee of .25 for "no thank you" items.



Rather hang one item and then pin second item to the top rail of the hanger

### **PREP**





#### **Bundling in Bags**

Multiple onesies—**that are all the same size—**can be folded neatly and placed in a bag. Place JBF tag inside and tape bag closed.



#### **Accessories**

Use clear bags to bundle sets of socks, hair accessories, infant mittens and hats. Display neatly so shopper can see well. Place JBF tag inside and tape bag closed.



#### Hats

Simply attach JBF tag to hats using a safety pin or tagging gun. No need to use a bag.





#### Hanging Multiple Items on a Hanger

Multiple items—that are all the same size— can be hung on a single hanger. Use a safety pin or tagging gun fastener (through a sturdy waistline) to attach pants/skirts to hangers.

**Items MUST BE the same size.**EX: 12 mo and 12mo **not** 12mo and 12-18m





# DO NOT ACCEPT

Due to safety concerns/risks, the following items are not accepted at any JBF Sales.



#### **Single use Breast Pumps**

We will accept hospital grade, closed system pumps that are approved for multi users only!

- -new in package pumps can be sold as long as they still have the hygiene seal.
- -tubing/flanges with the hygiene seal still intact can be sold.
- -used flanges and tubing cannot be sold.
- -pumps older than 5 years cannot be sold.

#### We will accept these models:

Lansinoh: Signature Pro, Affinity Pro

Lucina: Melodi One

Medela: Lactina, Symphony

PJ's: Comfort, Bliss

Rumble Tuff: Serene Express Duo Spectra: M1, S1, S2, Dew 350 Ameda: Elite, Platinum, Ultra Ardo: Calypso, Carum Bailey: Nurture III

Freemie: Freedom, Equality Hygeia: EnDeare, EnJoye



#### **Incline Sleepers**

Due to risk posed to infants, incline sleepers can no longer be accepted at Just Between Friends sales. A notice was provided by the CPSC on November 11, 2018 in which these sleepers were deemed unsafe after repeated incidents of infant suffocation.



#### Cribs made before June 28, 2011

All Cribs made before June 28, 2011 are no longer considered safe for infants—that includes all dropside cribs as they pose significant risks to infants. They cannot be sold or donated.

For cribs manufactured on or after June 28, 2011, a completed **Crib Waiver** is Required.



#### **Crib Bumpers**

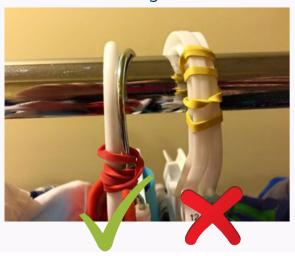
All types of Crib Bumpers are no longer considered safe for cribs. These will not be accepted or sold at Just Between Friends Sales.



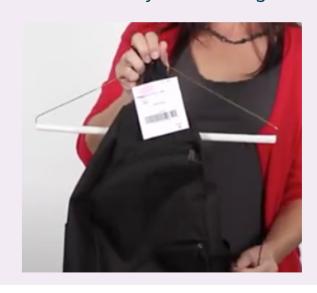


### TIPS & TRICKS

When creating a set you can tie them together with curling ribbon or rubber bands. But put the ribbon and bands at the bottom so the items can still move on the clothing rack



Backpacks, diaper bags, baby carriers should be placed on a hanger and ziptied securely to the hanger



You can bag "like" items together to save time. And use saran wrap to display puzzles.



For drop off- keep sizes separate by alternating sides for each size or put them in bags.





### We recommend pricing at 1/3 of retail!

Use shopper-focused pricing - Ask yourself, "What price would make me buy this item without hesitation...and brag about my bargain to my friends?"

Examples	Value Brands	Standard	Boutique Brands
PJs	\$2-4	\$4-6	\$6+
T-shirts	\$1-2	\$3-4	\$5+
Jeans	\$3-4	\$5-7	\$8+
Dresses	\$2.50-4.50	\$3.50-6	\$6-8+
Sneakers	\$3-6	\$4-7	\$8+



Price **HIGHER** for: new with tags, big kids sizes



Price LOWER for: baby sizes under 12 mo

#### **Pricing TIPS:**

✓ Create sets or bundles. Put outfits together if they were purchased together, or a set of same-size onesies. Bundle 6 pair of socks together, or several superhero figures. Shoppers love it, and you only have to create one JBF tag!

✓ Price non-clothing items (toys, books, games) at 1/3 of retail price!

#### Value

- Cat & Jack
- Just One You
- Genuine kids
- Child of Mine
- Circo
- Cherokee
- Gerber
- Oshkosh
- Faded Glory
- Garanimals

### **Examples of Brands**

#### Standard

- Nike
- **Under Armour**
- Adidas
- Gap
- Polo
- Ralph lauren
- - Vineyard Vines
    - Children's Place
       Old Navy

- Crazy 8
- H&M
- Zara
- Toms
- Stride Rite
- Justice
- Carter's

#### Boutique

- North Face
- Giggle Moon
- Patagona
- Persnickety
- Crew Cuts
- · Jelly the Pug
- Mini Boden
- Matilda Jane
- Tea Collection Livie & Luca
- Mini Melissa
- Mud Pie
- Hanna Anderson

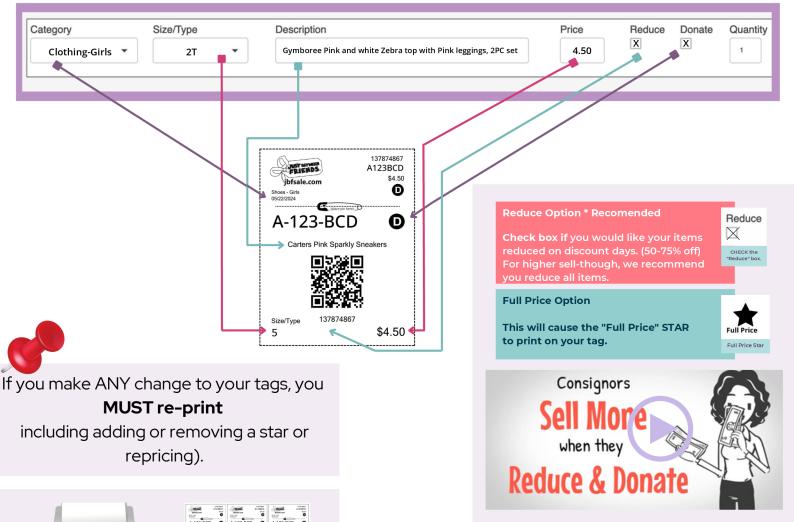
Need more help? Watch our Pricing video HERE





## CREATE TAGS

- You MUST select the appropriate CATEGORY. All tags must have a category.
- Enter the SIZE
- Be as DESCRIPTIVE as possible in case the tag falls off (so we can match it back up!
- Add your price
- Check the REDUCE box if you would like your items reduced on discount days. (50-75% off)
- Check the DONATE box if you would like your items donated after the sale.





Print tags on 8.5"x11" white cardstock. Tags print 9 per page.

#### Tag from your computer or phone!

TIP! Talk-to-Text
If you using a
mobile device, you
can use talk-totext.



### **TAGGING TIPS**





#### View the Full Site:

- 1 Rotate your Phone to Landscape
- 2 Click on the "Menu" button to minimize the menu and see more of the tagging screen.
- 3 Use all of the functions the same as the desktop site.

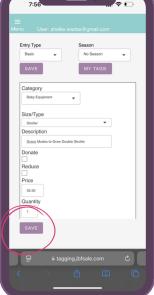




#### Save before Sleep:

We get it, we're moms too. Being interrupted a million times a day is what we do!

If your phone goes to "lock screen", you will have to RELOAD your tagging site. SAVE your tags before your phone goes to sleep!



#### Talk to Text:

Did you know you can talk to text? Place your cursor in the description box. When your keyboard pops up, click the Microphone.







# TAGGING TIPS IPAD PRINTING





#### Tags too small?

Follow these instructions to print your tags to a PDF file IF your tags appear too small in your print preview.







### **iPad Printing Tips**

- Select the Printer
- 2 IF your tags appear too small on the print preview, you will need to "Print to PDF"
- 3 Select Download; Acrobat (PDF) file
- Print tags from PDF file in new window





### DROP OFF

#### You did it!

Now that your items are tagged, you'll want to pack items **organized by type and size** so that your Drop Off process is easy and fast.



Plan for 60-minutes to drop off your items. Longer if you have 250+ items to drop off. Drive to...Park...Enter...and **Check In**...you will receive your Presale Tickets!



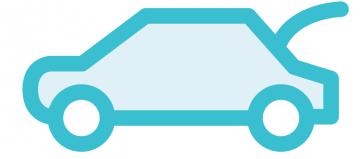
Grab a Rolling rack and start putting items out on the sales floor. You'll hang all clothing in gender/size areas on the racks.



For your Large Items, you will attach a claim ticket to the items which makes it easier for shoppers to purchase your items during the sale.

Items will be inspected during drop off and pulled from the floor if they do not meet JBF standards. A fee of One dollar (1.00\$) per item fee will be assessed.

### PICK UP



Pick up is after breakdown is complete. Specific times and dates will be announced for each sale. Your items will be collected and located in a few areas.

If you are donating all items you DO not need to come to pick up. The Charities come to the sale and pick up all donated items and they go directly to families in need.



# CONSIGNOR INCENTIVES

### Consignor Referral Bonus System

Refer your friends to sell at the sale and

#### Earn \$5 Cash!

Refer 1 Friend = \$5

Refer 2 Friends = \$10

Refer 3 Friends = \$15

Ect....

Referred consignors must be NEW, cannot be family and must consign a minimum of 15 items or more.

Referral bonus will be paid out to you upon sales end. **The**payout will go to the bank account that you used to
purchase your consignor ticket.

We will check to be sure the seller is brand new before the payout is made.









Choosing the VIP service is a popular option for families with busy schedules. It can also be an option for those of you that just want to get items out of your home quickly.

# VIP Tagging Service

VIP taggers operate separately from JBF but provide a series of services. You earn 40% of your sales minus their supply fees. The VIP program is now open. Spots fill up quickly, so don't delay!



- Prepare (hang & tag)
- Inventory (enter and price tags into database)
- Tags (Attach all tags and claim tickets)
- Store
- Drop off
- Pick up

\*\*Some taggers will do express drop off. (You tag all of your items and they will meet you at the sale and drop off your items for you.





# **Important Dates**



### **SUPPORT**

# CONSIGNOR FACEBOOK GROUP

Our Consignor group is a place for all consignors to talk about selling at the sales. It is filled with videos and graphics and posts that can help you sell successfully!

There is a great mix of new and expert consignors that help each other succeed! We are a local group of parents and grandparents so you may even know some of the members right away!



PLUS: We have lots of contests
leading up to the sale.
Like this one!



# **CONTACT ME!**

Hi! My name is Eileen Cordero. I am the owner/coordinator for the Just Between Friends sales in Harrington, Dover & Harrington.

I have three sons that keep growing and a passion for helping families! They really go hand in hand!

I started JBF back in 2013 and I have not looked back.

I really enjoy teaching families how to financially recoup their investment with children's items.

I would love to help you get started!

Email is always best. Facebook messages can get lost in the shuffle.



**EILEEN@JBFSALE.COM** 

